

Packaging Technician

Full Time

Mount Laurel, NJ US

Job Title

Packaging Technician

FLSA Status

Non-exempt

Job Summary

The Packaging Technician is responsible for the packaging of different types of topical preparations that are compounded in the lab into the appropriate dispensing device. Packaging is done under the direct supervision of a licensed pharmacist. The Packaging Technician must be able to keep up with the packaging needs of the lab in an accurate, organized, and efficient manner.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Package topical preparations into the appropriate device, ensuring that the finished preparation meets the quality standards for dispensing
- Properly maintaining the labels of any preparation that is being packaged in order to prevent medication mix up with other topical preparations
- Proper use all equipment in the lab that is necessary to package the preparation
- Follow all safety, state, and USP <795> and <800> guidelines for preparation of compounded medications
- Properly maintain cleanliness of lab area as outlined in Standard operating procedures (SOP) of laboratory area

Required Education and Experience

- High school diploma or general education degree (GED)
- Must be capable of wearing all protective gear (gown, hair bonnet, mask, gloves, goggles)
- Must be able to follow gowning/garbing procedures (cannot wear jewelry, makeup, fake nails, or nail polish, cannot have a beard)
- Must possess strong verbal, written, and oral communication skills
- Must be able to work independently as well as with a team
- Must possess problem-solving skills and organization skills
- Ability to recognize priorities and take action; make productive use of time
- Must exhibit punctuality and low absenteeism

Eligibility Qualifications

Required upon hire (or within 90 days):

- NJ Pharmacy Technician License
- In-house Technician Certification

Competencies

- Attention to Detail
- Initiative
- Organizational Skills
- Technical Capacity
- Teamwork

Work Environment

This job operates primarily in a controlled laboratory environment. This position requires the use of standard office equipment and laboratory equipment.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- May need to lift up to fifty (50) lbs. on occasion, routinely lifts up to 25 lbs.
- This position is moderately active and requires standing and walking for a majority of the shift.

Position Type and Expected Hours of Work

This is a full-time position. Because of the nature of the business, work schedules may vary at times.

Travel

No travel is expected for this position.

Disclaimer

The above job description is intended to describe the general nature and level of work being performed by employees assigned to this job. It is not designed to capture or illustrate a comprehensive list of all responsibilities, duties, and skills required of employees assigned to this job.

AAP/EEO Statement

Stokes Pharmacy is an Equal Employment Opportunity and Affirmative Action Employer.